

Meeting Minutes

Joint Commissioning Board - Public

The meeting was held on 19th December 2019, 09:30 – 11:00

CCG Conference Room, NHS Southampton HQ, Oakley Road, SO16 4GX

Present:	NAME	INITIAL	TITLE	ORG
	Dr Mark Kelsey	MK	CCG Chair	SCCCG
	Councillor Dave Shields	Cllr Shields	Cabinet Member - Health and Sustainable Living	SCC
	Councillor Lorna Fielker	Cllr Fielker	Cabinet Member – Adult Social Care	SCC
	Matt Stevens	MS	Lay Member for Patient and Public Involvement	SCCCG
In attendance:	Stephanie Ramsey	SR	Director of Quality & Integration	SCCCG / SCC
	James Rimmer	JR	Managing Director	SCCCG
	Sandy Hopkins	SH	Chief Executive	SCC
	Beccy Willis	BW	Head of Governance	SCCCG
	Keith Petty	KP	Finance Business Partner	SCC
	Claire Heather	CH	Senior Democratic Support Officer	SCC
	Amanda Luker	AL	Senior Commissioning Manager	SCCCG/ SCC
	Chris Pelletier	CP	Associate Director	SCCCG/ SCC
	Emily Chapman (minutes)	EC	Business Manager	SCCCG
Apologies:	Maggie Maclsaac	MM	Chief Executive Officer	SCCCG
	Councillor Chris Hammond	Cllr Hammond	Leader of the Council	SCC

		Action:
1.	Welcome and Apologies	
	Members were welcomed to the meeting. Apologies were noted and accepted.	
2.	Declarations of Interest	
	A conflict of interest occurs where an individual's ability to exercise judgement, or act in a role is, could be, or is seen to be impaired or otherwise influenced by his or her involvement in another role or	

	<p>relationship</p> <p>No declarations were made above those already on the Conflict of Interest register.</p>	
3.	<p>Previous Minutes/Matters Arising & Action Tracker</p>	
	<p>The minutes from the previous meeting dated 17th October 2019 were agreed as an accurate reflection of the meeting.</p> <p>Matters Arising ACTION: Primary Medical Care estates briefing to be brought to an informal meeting before March 2020</p> <p>Action Tracker There action tracker was reviewed and updated.</p>	EC
4.	<p>Integrated Advocacy Service</p>	
	<p>AL attended the meeting to present the Integrated Advocacy Service procurement. Cllr Fielker introduced the paper to the Board.</p> <p>Cllr Shields queried why the contract is only set for two years. AL responded it is a 2 year contract with the option to extend for a further two years. This procurement is joint with Hampshire, and this is a jointly made decision for a 2 year contract.</p> <p>Cllr Fielker approved the following recommendations:</p> <ul style="list-style-type: none"> (i) To delegate authority to the Director of Quality and Integration, following consultation with the Cabinet Member for Adult Care, to award the contract for the Integrated Advocacy Service to the preferred bidders as set out in the report and to enter contracts in accordance with the contract procedure. (ii) To delegate authority to the Director of Quality and Integration to progress contractual and financial close of commissioned services for Integrated Advocacy Services and exercise all further decision making in relation to this re-commissioning <p>AL left the meeting.</p>	
5.	<p>Establishing a regional consortium for the commissioning of independent foster care</p>	
	<p>CP attended the meeting to present the establishing a regional consortium for the commissioning of independent foster care papers to the Board. CP outlined the highlights of the report.</p> <p>The number of Looked After Children (LAC) placed in Independent Foster Arrangements (IFA) is over profile, as opposed to what is planned for. The unit costs we have seen in IFA is in line with regional and national averages. One of the aims for the new contract is to maximise</p>	

	<p>incentive for providers to give their best cost. This contract doesn't solve the issue of demand, but does provide the solution for what we pay for. To ensure value for money, with standardised terms and conditions.</p> <p>Cllr Fielker raised that it is positive to see an independent care charter to be introduced.</p> <p>SR highlighted that this work has been undertaken in conjunction with children's services.</p> <p>MK asked if the 16 Local Authorities are local to Southampton. CP responded the range is quite wide.</p> <p>CP clarified the finances to the Board.</p> <p>The Board thanked CP and his team for all the hard work that has taken place to get to this stage, and the ongoing work that will be needed.</p> <p>JCB agreed the following:</p> <p>(i) It is recommended that regional LAs are invited to join a Southampton-led consortium for the purpose of commissioning a replacement to the current IFA framework agreement. It should be further noted as detailed in Appendix 1 that the project budget is £92,277, that Southampton's estimated contribution to the cost of this project (based on proportional utilisation, and assuming all current consortium LA's join the new consortium) is £10,169, with the balance to be paid by participating authorities. Southampton will additionally receive income of £13,031 per annum from consortium members during the contract term as remuneration for undertaking the tasks and functions associated with consortium leadership, and Southampton's estimated contribution to the cost of centralised contract management will be £15,480 p.a. during the contract term.</p> <p>CP left the meeting.</p>	
6.	5 Year Health and Care Strategy	
	<p>SR provided a verbal update on the development of the Southampton 5 Year Health and Care Strategy as follows:</p> <ul style="list-style-type: none"> - The full Strategy will be brought to a future meeting for approval - All the sub-groups leading on work streams are working on detailed plans, including road map of priorities for each year - Key Performance Indicators being developed - Work streams are being developed via the Better Care Steering Board, to align with work that is taking place in the clusters and Primary Care Networks (PCNs) <p>Cllr Shields queried governance, scrutiny and ownership of this</p>	

	document. It was clarified the endorsement of the Strategy would take place at JCB. Formal approval will be via Cabinet and Council, CCG Governing Body and Health Provider Boards. Better Care Steering Board will oversee the effective implementation, and will escalate any issues to this Board.	
7.	Performance Report	
	<p>The Board received the performance report for review. SR outlined the highlights of the report.</p> <p>The Board discussed the issues regarding concerns on the wheelchair service. It was noted that the procurement for the wheelchair service is currently taking place.</p> <p>JR raised Delayed Transfers of Care (DTOC).</p> <p>ACTION: to undertake a deep dive at this Board on DTOC</p>	SR/DC
8.	Better Care Steering Board Minutes	
	<p>The Board received the Better Care Steering Board (BCSB) meeting minutes from the 25th September 2019 for information.</p> <p>MK provided a verbal update on the November BCSB meeting as follows:</p> <ul style="list-style-type: none"> - The work continues on strengthening the three locality teams - The PCN Clinical Directors now attend the BCSB - There is a transition to move from localities to PCNs, however this is work in progress - The main focus of the meeting was to look at project ideas from locality leadership teams, and the Board approved this work to go forward. 12 projects were submitted covering a range of areas including social prescribing, mental health and integrated working 	
9.	Any Other Business	
	None raised.	
10.	Next Meeting Date	
	20 th February 2020 09:30 – 10:30, Conference Room, NHS Southampton HQ, Oakley Road, Millbrook, SO16 4GX	